Rotary Club of Redwood City Minutes of Board of Directors Meeting June 29th,2012

<u>Call to Order</u>: The meeting was called to order by President Glenn Nielsen at 8:05 am. The following were in attendance: Glenn Nielsen, John McAfee, Deanna Dooley, Lilia Ledezma, Brad Shepherd, Roland Haga, Susan Howell, Joe Lucero.

President Glenn thanked everyone for the Debunking the prior evening and introduced incoming President Lilia Ledezma.

There being a quorum the Board minutes for May were approved Current membership is 49 May attendance was 62.5% and June is currently at 63.5%. Ruth Garner has resigned.

<u>Treasurer's Report</u>: Brad Shepherd reported for April 30th financials and presented the budget for 2012-13. President Lilia reviewed her plans for the President's fund. This is the last year for the Club donation to Fresh Takes. The budget was approved

<u>Community Service:</u> John McAfee reported that he is looking into a park project for a hands on project rather than only delivering checks.

World Community Service: No report. A new Chair is needed.

<u>Youth and Vocational Service:</u> No report. Fred Strathdee will continue to Chair, committee is looking to fund uniforms and will continue the dictionary project.

Rotary Foundation: Chair Susan Howell reported that the goal for the coming year is probably \$200 per member. Our Polio Plus is completed.

<u>Club Service</u>: No report. Susan Howell will Chair, Steve Webb will Chair Fines and Don Hack Sergant at Arms.

Publicity: Jill Singleton will be asked to Chair

<u>Membership:</u> Joe Lucero reported that there are 3 new members to be installed, it was agreed to do this during the District Governor visit on July 17th. There are 3 potential new members. It was agreed to review and update the list of classifications.

Old Business:

Badges: Roland Haga reported that designs had been reviewed for new badges.

<u>Farmer's Market:</u> The Club will participate in the July 4th parade and ride in Glenn's vehicle to promote Farmers Market

<u>District Governor Visit</u>, will take place on July 17th with a Board Meeting at 9:15 am. President Lilia will present Club goals on July 10th and have members choose their committees.

<u>Honorary Members:</u> Deanna presented the following for annual approval of honorary membership, Rod Carpenter, Robert Doss, Jerry Mertens, Frank Parcell Paul Young. The Board approved.

The next Board meeting will take place Friday July 27th

There being no further business the meeting adjourned at 9:15 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting July 27th,2012

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:38 am. The following were in attendance: , John McAfee, Deanna Dooley, Lilia Ledezma, Brad Shepherd, Susan Howell, Carol Ebner, Karen Krueger

There being a quorum the Board minutes for June were approved Current membership is 51 June attendance was 61.72 and July is currently at 62.81%.

<u>Treasurer's Report</u>: Carol Ebner reported that the final financials for June 30th are being worked on during the transition from prior Treasurer Brad Shepherd and taxes will be due in November. Brad explained that the contra account includes scholarship money sent with dues along with pre paid fines. The Farmers Market is in the positive at this time.

<u>Community Service:</u> John McAfee reported that he is working on the park project for a hands on project and currently it is going through soil testing so no timeline is set yet. He will advise charities that we are not planning to hand out checks this year but rather do hands on projects.

World Community Service: No report. Don Gibson will be Chair.

Youth and Vocational Service: No report. Fred Strathdee will continue to. Chair.

Rotary Foundation: Chair Susan Howell reported that the goal for the coming year is \$200 per member And 90 tickets had been sold for the Foundation event raffle in September.

<u>Club Service</u>: No report. Susan Howell will Chair, Steve Webb will Chair Fines and Don Hack Sergant at Arms. A list of finemasters and sergeant at arms has been published. There have been complaints about the food and a buffet will be tried again with food being put out much earlier, feedback will be solicited.

Publicity: Jill Singleton will Chair.

<u>Membership:</u> Joe Lucero reported that he is still working with Curtis Wright about membership, there are several prospects including Mark Strathdee who travels a great deal and a captain from the police department..

Old Business:

<u>Farmer's Market:</u> Attendance and layout have been better in recent weeks, the Rotary booth is now on the Courthouse Square. There is about \$19,000 in the bank but it was recommended that we keep a good balance for upcoming projects and club expenses.

The District Governor's visit was reviewed, Project Ignite is a new program, the Foundation will be changing it's guidelines to encourage longer lasting more sustainable projects overseas.

<u>Rotarian of the Month:</u> The criteria were discussed such as attendance, Farmers Market support, PHF status. Corrine Rankin was nominated for July and unanimously approved. The sponsor will present the award.

A club night out was discussed and agreed to try a social Happy Hour event during September.

<u>Honorary Members:</u> Deanna advised that the Hughes need to be contacted to ascertain their desires as to membership, she will follow up on this for the next Board meeting.

It was discussed that we should visit the Foster City Club and try to partner on some projects.

Bylaws were reviewed by Susan and technical changes were approved to comply with the RI model bylaws. It was noted that there is no longer a Senior Active class of membership, either Active or Honorary only.

The next Board meeting will take place Friday August 31st

There being no further business the meeting adjourned at 9:43 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting September 7, 2012

<u>Call to Order</u>: The meeting was called to order by President Lilia Ledezma at 8:39 am. The following were in attendance: John McAfee, Karen Krueger, Brad Shepherd, Roland Haga, Susan Howell, Joe Lucero, Carol Ebner, Fred Strathdee (guest), Don Gibson (guest)

Absent: Glenn Nielsen, Deanna Dooley, Steve Wagstaffe

<u>Meeting Minutes:</u> A motion to approve the minutes of the July 27, 2012 meeting was made by Brad Shepherd, seconded by Karen Kreuger. Motion passed unanimously.

Secretary's Report: No report.

<u>Treasurer's Report:</u> Carol Ebner presented the July financial reports. The debunking cost \$140 per person and we only charged \$70 per person. John MacAfee asked that the Salvation Army fundraiser expense of \$250 be transferred to the President's Project. President Lilia agreed to this request. A motion to approve the Treasurer's report was made by Karen Kreuger, seconded by John MacAfee. Motion passed unanimously.

<u>Community Service</u>: Chair John McAfee reported the committee has applied for a D5150 Simplified Grant for \$2,000 to assist in the construction of a community garden at the end of Reese Street in Redwood City (cross street Redwood Avenue). The Club was approached by a resident of the neighborhood as the area has become rundown and needs rejuvenation. The committee is also working on the SFPUC community garden project. A meeting with all the stakeholders will be held after the lunch meeting on September 11, 2012.

<u>World Community Service</u>: Chair Don Gibson reported that he, Lilia and Susan have attended the Foundation Grant training, which is mandatory for any club wishing to apply for grants in the coming Rotary year. He is trying to get more Rotarians involved and plans to have an offsite committee meeting.

Youth and Vocational Service: Chair Fred Strathdee reported that the committee plans to support the dictionary distribution to local elementary schools, Julgransplundring, Sheriff STAR Camp and the Kennedy middle School sports program through Joe Lucero. The use of piggy banks was discussed as a way for the participants on the teams to contribute to their expenses. Budget of \$85 per participant was suggested.

<u>Rotary Foundation</u>: Chair Susan Howell reported that the Club's budget as set by RI was \$10K for the year. \$2,305 has been paid to TRF to date. All payments should be made by 3/31/12. Change cans should be tallied by mid-March.

<u>Club Service</u>: Chair Susan Howell continues to work with Old Spaghetti Factory to fine tune the amount of food provided. There remains no wifi service.

Publicity: No report.

Membership: Chair Joe Lucero reported that he has three prospective members: Dan Mulholland, Mark Strathdee and Vince Jones. Joe would like to start an incentive program to motivate each Avenue of Service Committee to bring in new members, possibly earning additional funds for the committee's use. He also would like to initiate a 5k run/walk at Bair Island to promote both health and wellness and Rotary.

Lilia reported on the following members:

- Lori Lochtefeld is taking a class this semester Monday through Thursday 9:00-3:00
- Steve Webb is taking time off from Rotary to take care of his father and himself
- Garry Sneper has purchased a facility in Campbell but intends to remain a member
- Ed Hernandez may retire from RWCPD soon and resides in SF

Corrin has offered to help new members become engaged in the Club's activities.

A motion to approve the membership application of Dan Mulholland was made by Karen Kreuger, seconded by John MacAfee. Motion passed unanimously. A motion to approve the transition from active membership to honorary membership for Pete and Ginny Hughes was made by Carol Ebner, seconded by Karen Kreuger. Motion passed unanimously.

Old Business:

Farmer's Market: Lilia would really like Carol to provide up to date financial information.

<u>Budget:</u> A motion to amend the budget by removing the commitment of \$6,000 to Fresh Takes was made by Roland Haga, seconded by Susan Howell. Motion passed unanimously. Carol Ebner pointed out the before any plans to distribute the proceeds of the Farmers Market are solidified, the Board needs to look at net capital not the Market P&L.

New Business:

<u>Foster City Club:</u> Has requested our support for their wheelchair project. It was offered that the Sunrise Club may have a water project that could be of interest to our club.

<u>Fellowship:</u> President Lilia would like to have a BBQ this fall, possibly in early October.

The next Board meeting will be Friday, September 28, 2012.

There being no further business the meeting adjourned at 9:44 am.

Rotary Club of Redwood City Minutes of Board of Directors Meeting September 28th,2012

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:32 am. The following were in attendance: John McAfee, Deanna Dooley, Lilia Ledezma, Brad Shepherd, Roland Haga, Susan Howell, Joe Lucero. Karen Krueger, Steve Wagstaffe, Carol Ebner.

Guest: Don Gibson

There being a quorum the Board minutes for August were approved

Secretary's report:

August attendance was 59.8% and September 52.3%. R.J.Toguchi and Ed Hernandez have resigned.

<u>Treasurer's Report</u>: Carol Ebner reported financials with a balance of \$227,894 in all accounts. The Club will owe some taxes and a final accounting is needed for the Farmers Market

<u>Community Service:</u> John McAfee reported that he is waiting for approval of a grant from RI. Fair oaks wants us involved in the Hallowee'n Day and John will look for volunteers to work.

World Community Service: Don Gibson reported that he will be setting up a committee meeting in the near future.

<u>Youth and Vocational Service:</u> No report. Fred Strathdee will Chair, and will continue the dictionary project.

<u>Rotary Foundation</u>: Chair Susan Howell reported that the projection for fundraising for the balance of the year is \$10,092. Total to date is \$5142 since July 1st

<u>Club Service</u> Susan reported there is still considerable feedback about the lunch food and location. There have been discussions with management about the theft of our materials and they will not take responsibility for it. Other locations have been reviewed and the Club will meet at the Library on October 23rd for a Club Assembly.

Publicity: No report

<u>Membership:</u> Joe Lucero reported that Jessica Alvarado had been approved by the Board and will now be published to the membership. Dan Mulholland is approved and needs to be installed, badges will be ordered. Joe will follow up with members who have not been attending.

Old Business:

<u>Farmer's Market:</u> The market is concluded for the year and there will be a meeting with the City to review and plan for future years.

<u>Sunrise Club:</u> They are doing a water project in Bankok. It was approved to contribute up to \$3000 toward this project

<u>Meetings:</u> It was discussed that Club issues should not be discussed while there are guests at the Board Meeting. The lunch meeting should be slowed down in pace. Some dues have now been paid and Carol will follow up on these. Membership needs to be kept increasing, as we lose members the financial structure of the Club changes.

<u>Website:</u> It was approved to spend up to \$500 to improve the website and there is \$1000 for publicity If needed.

<u>Christmas Party</u>: Roland is exploring venues, will try Vino Santo again and a date of December 4th

The next Board meeting will take place Friday October 26th. The November meeting will be December 7th and there will not be a month end December meeting.

There being no further business the meeting adjourned at 9:35 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting October 25, 2012

<u>Call to Order</u>: The meeting was called to order by President Lilia Ledezma at 8:37 am. The following were in attendance: John McAfee, Karen Krueger, Steve Wagstaffe, Susan Howell, Carol Ebner, Joe Lucero. Absent: Glenn Nielsen, Deanna Dooley, Brad Shepherd, Roland Haga

Approval of Prior Minutes: Carol Ebner offered the following corrections to the September 28 minutes: Under Sunrise Club, change "contribute up to \$3,000 toward this project" to "allocate the club's DDF up to a total of \$2,400". A motion to approve the amended minutes was made by Carol Ebner, seconded by Steve Wagstaffe. Motion passed unanimously.

<u>Secretary's Report:</u> On behalf of Deanna Dooley, Lilia reported that October attendance is estimated at 61%.

<u>Treasurer's Report</u>: None, with apologies.

<u>Community Service:</u> John McAfee reported that the committee is waiting for the District grant funds in the amount of \$1,150 for the Reese Street garden. The committee is working on the design and planning. The Fair Oaks Senior Center Halloween party is scheduled for October 31. Joe Lucero is looking for a DJ with a budget of \$200.

<u>World Community Service</u>: Will coordinate a meeting with Sunrise Club to discuss a water project (report submitted to Lilia).

Youth and Vocational Service: Fred has met with Nancy Stevenson-Smith, the resource teacher at Roosevelt. The club will be able to assist her with graphics (already started) and other art work for her classroom. Later in the year the club will arrange to involve the vocational services portion of the committee to let the kids know more about what is involved in our various professions. Fred knows that this has been done on the high school level, but Mrs. Stevenson-Smith thought that it would be very informative even at this age level.

Later in November, the committee would like to begin work again on this year's Julgransplundring. Esther Strathdee has already been collecting and wrapping.

Dictionaries will arrive, be labeled and distributed in January to early February.

Fred will inform the Board as additional activities are planned. (Report submitted to Lilia).

<u>Rotary Foundation:</u> Chair Susan Howell submitted a written report. YTD contributions \$5,142, projected total contributions \$9,592, Goal \$9,800, \$200 per member for the year.

Club Service: See Old Business.

<u>Publicity:</u> No report.

Rotary Club of Redwood City Minutes of Board of Directors Meeting December 7th,2012

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:31 am. The following were in attendance: , John McAfee, Deanna Dooley, Lilia Ledezma, Brad Shepherd, Susan Howell, Carol Ebner, Karen Krueger , Joe Lucero, Roland Haga, Glen Nielsen

There being a quorum the Board minutes for November were approved Current membership is 49 October attendance was 63.4 and November 60.1

<u>Treasurer's Report</u>: Carol Ebner reported that balance is \$228,670.94, taxes have been estimated at \$1573 for State and \$2600 Federal. The Farmers Market made approximately \$16,000 profit.

<u>Community Service:</u> John McAfee reported a grant had been received from the District of \$1151.24 for the garden project and it was projected to be done by the end of March, we will need about \$500 from the club budget.. There will be Rotary signage at the completed site. A coat drive is planned for January and food for Easter.

<u>World Community Service</u>: Don Gibson will contact Malawi for see what their needs are and also if there is a current Rotary Club which is a requirement for a grant, he will also follow up on the Amigo project in Colima Mexico.

<u>Youth and Vocational Service:</u> Fred Strathdee has obtained 400 dictionaries for the schools and these will be labeled December 7th..

<u>Rotary Foundation</u>: Chair Susan Howell reported that the District goal for the coming year is \$11,000 which is \$300 per member . Report attached.

There will be a Super Bowl pool. There should also be a memo of understanding regarding the rules for grants.

<u>Club Service</u>: Susan Howell reported that the web site needs work and she is handling this project.

Publicity: Jill Singleton will Chair. No report.

<u>Membership:</u> Joe Lucero reported that John Spicer is concerned about the time involvement but the J.R.Gamez the police chief wants him involved, Joe will proceed to set up his installation for January. There followed discussion about encouraging corporate memberships. Jessica Alvarado is no longer employed at Hannig Law and may leave the membership.

Old Business:

<u>Meetings:</u> The survey regarding meeting location was reviewed, there was not a large response from members. Decision was made not to move at this time and to keep the lunch price as is, we will continue to work with the restaurant to improve food and re visit the subject in May.

There will be a Club Assembly on Januray 8th to report on meeting location and also discuss the other items left pending from the prior assembly, Roland will moderate the session.

The District Assembly will take place March 16^{th} and Susan Howell President Elect needs to get her new Board and Committee Chairs selected prior to that time. Deanna will send an email asking who does not wish to be included on the board ballot.

The next Board meeting will take place Friday January 25th,2013

There being no further business the meeting adjourned at 9:43 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting January 28th,2013

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:35 am. The following were in attendance: John McAfee, Deanna Dooley, Lilia Ledezma, Roland Haga, Susan Howell, Karen Krueger, Carol Ebner, Glenn Nielsen

There being a quorum the Board minutes for December were approved

Secretary's report:

Attendance so far in January about 63%. And membership at 49

Treasurer's Report: Carol Ebner reported financials with a balance of \$238,002 in all accounts.

<u>Community Service:</u> John McAfee reported that he is trying to reach the contact for the garden project set to be competed by March 15th. Tom Cronin will coordinate the needed labor with members. There will be a coat drive in February and food drive for Easter for 2nd Harvest and Brad Shepherd will store the food until delivered.

<u>World Community Service</u>: Tom Delfs will make contact in Malawi and determine what needs there might be. The Sunrise Club is going to Thailand and will report back to the Club. There is a need to allocate the District funds

<u>Youth and Vocational Service:</u> The last dictionaries will be delivered to Fairoaks January 29th. There are 48 more in stock for speakers.

<u>Rotary Foundation</u>: Chair Susan Howell reported that \$5792 has been raised year to date and the cutoff for the year will be June 22nd so we will not submit the count for awards in April.

<u>Club Service</u> Susan reported that the web update is pending. We are not using Club Runner at this time which costs about\$40 per month.

Publicity: No report

<u>Membership:</u> Members Lori Lochtefeld, Jessica Alvarado and Gary Sneper have resigned and will be removed from the RI database. John Spicer will be installed in the next few weeks. Stephanie Boicelli will attend 2 meetings and wishes to become a member now. Barbara Valley attended as a prospect. Joe is generating Facebook activity.

Old Business:

<u>Farmer's Market:</u> There will be a meeting on January 30th to review plans for the coming year, Alpio will not work on the project this year but Corrine will be active. The market may start later into May as the weather was too cold last year in early May and affected attendance.

The Club will hold a monthly get together and the first will be Thursday Feb 21^{st} at the Living Room.

The next Board meeting will take place Friday February 22nd.

There being no further business the meeting adjourned at 9:25 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting February 22nd,2013

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:31 am. The following were in attendance: , John McAfee, Deanna Dooley, Lilia Ledezma, Steve Wagstaffe, Susan Howell, Carol Ebner, Karen Krueger , Joe Lucero, Roland Haga, Glen Nielsen

Guest: Hal Butts

There being a quorum the Board minutes for January were approved. Current membership is 48 **Secretary Report**: January attendance was 73% Newly elected Board Directors for 2013-14 are Deanna Dooley, John McAfee, Steve Wagstaffe and Carlos Bolanos.

<u>Treasurer's Report</u>: Carol Ebner reported that balance is \$238,636. Two members have not paid yet for quarterly meals. The financial reports were accepted.

New Business:

Glenn Nielsen presented dates for the debunking and it was agreed to try to schedule for June 11th, places suggested were the Elks Club and Mandaloon, Pacific Athletic Club is too expensive., Supplies for the debunking are being ordered.

Hal Butts made a proposal that the Club consider a sporting event with 6-8 of our local clubs during the Spring and Summer and various Clubs host the events. The Board agreed with pursuing the proposal.

It was also noted that Rotary Means Business is meeting monthly for a business networking event, it is a mixer and the cost \$20. Roland Haga agreed to host one in the future.

President's Council is also continuing on a monthly basis.

The Club's monthly 3rd Thursday mixer was a good success for the first one in February, Steve Webb offered to host April, March was yet to be determined.

<u>Community Service:</u> John McAfee reported that the garden project is progressing, soil may need to be replaced, a work party is set for March 2nd and March 15th is the deadline for reporting the progress. Sharon Shecter who is organizing the project will speak to the Club in the near future. There will be Rotary signage at the completed site A food drive for Easter will take place during the 4 weeks of March.,

<u>World Community Service</u>: Based on a report from Dr Jansen in Malawi it was decided to allocate this budget of \$6018 to the water project in Malawi.

<u>Youth and Vocational Service:</u> Joe reported that there will be soccer games at Kennedy School and the funds from the January Juhlsplung will be split between Fresh Takes and the Soccer project. 20 children will get to split money, Goetz will give supplies at reduced cost, there is also \$300 left from Parks and Rec the prior year. It was agreed that the money banks would be opened June 4th

<u>Rotary Foundation</u>: Chair Susan Howell reported that we are at 63% of annual goal at \$7175 for the year to date. We still have March Madness and she might have Bill Conklin talk about Foundation again.

<u>Club Service</u>: Susan Howell reported that the web site is being worked on and the Members Only section is not in yet. It was also discussed that the filing with the Secretary of State for both corporations is not active and nor is the raffle. Deanna will handle these filings and check with Bill Conklin about the raffle filing. The last fee was paid in 2012

Publicity: Jill Singleton will Chair. No report.

<u>Membership:</u> Joe Lucero reported he is getting about 2 prospects per month and getting hits on Facebook. Currently there are 2 prospects in the financial area Aaron Johnson with Trilogy and Drew Dorn in real estate, these will be posted to the Board and then the Club.

Scott Schwartz was proposed to the Board and approved conditional on a contact being made with his prior Club in San Mateo.

_Lilia reported that Paul Piccione has requested a 3 month leave of absence due to finances, he has not paid for any meals so far this year. It was moved and approved that meals would be forgiven from 7/1/12 and resumed effective 7/1/13.

Lilia proposed the Rotarian for February be Jim Newell, this was moved and approved.

The next Board meeting will take place Friday March 29th, 2013

There being no further business the meeting adjourned at 9:35 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting March 29th,2013

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:37 am. The following were in attendance: , John McAfee, Deanna Dooley, Lilia Ledezma, Steve Wagstaffe, Susan Howell, Carol Ebner,, Joe Lucero, Roland Haga,

There being a quorum the Board minutes for were approved. Current membership is 48

Secretary Report: January attendance was 73% February was 61% and March at 57/8% thus far.

<u>Treasurer's Report</u>: Carol Ebner reported that balance is \$238,785.67. The financial reports were accepted.

<u>Community Service:</u> John McAfee reported that the garden project is completed and has been submitted to the District. The Rotary plaque is on order. There was good participation from the Club. The Community Committee, at their last meeting, discussed the project near Fairoaks in the unincorporated area. There is concern that it is delayed, that there are many entities involved and it will not be done during this Rotary year. It will need to be decided if the project is to continue and whether funds will be allocated for it in the new budget.

<u>World Community Service</u> Hal Butts will chair this committee next year and a decision will be needed as to continuing the water project.

<u>Youth and Vocational Service:</u> Joe reported that funds have been allocated for soccer games at Kennedy School and there are 46 players signed up, it will be extended to other schools next year and may involve other Rotary Clubs in the District. One student was proposed for the Ryla trip but it was too late to get transportation.,

<u>Rotary Foundation</u>: Chair Susan Howell reported that we have made \$7825 through March and the goal is \$200 per member. There are still the piggy banks to be opened that may develop funds. She projects We may end at about \$8500

Club Service: Susan Howell reported that the web site is revised and up and running.

<u>Membership:</u> Joe Lucero reported that Scott Schwartz is approved and ready to induct, The Board approved Aaron Johnson and Steve Gilsdorf and they will be published to the membership.

<u>Old Business:</u> Lilia reported the City had notified us that we could not have the Farmers Market in the Courthouse location this year and probably not next year. Lilia has been looking for other locations but The vendors feel the location is too important to be in another place. Due to the major construction around the downtown area the City does not want streets blocked off.

The raffle permit has been filed with the State and will be effective 5/15/13

Susan reported that the July 2012 version of the bylaws is the current one and these need to be reviwed in the future for possible revisions.

The next Board meeting will take place Friday April 25th, 2013

There being no further business the meeting adjourned at 9:44 am.

Respectfully submitted,

Rotary Club of Redwood City Minutes of Board of Directors Meeting April 26th,2013

<u>Call to Order</u>: The meeting was called to order by President Lilia at 8:32 am. The following were in attendance: , Deanna Dooley, Lilia Ledezma, Steve Wagstaffe, Susan Howell, Roland Haga, Glenn Nielsen, Brad Shepherd, Karen Krueger, John McAfee

There being a quorum the Board minutes for were approved.

<u>Secretary Report</u>: Month to date attendance for April is 50% and membership is 51 A discussion followed as to Absentees and calling them and also making sure new members with red badges complete their requirements.

Treasurer's Report: Carol Ebner being absent there was no report.

<u>Community Service</u>: Lilia reported that the community garden project was progressing, a person had been found to lead the work, the County will do the insurance and permit and we will build it with SAL. County now has a Park and Rec Dept and we will support the project with \$5000 as budgeted. John reported that the Rotary sign is now up in the Reese St park.

<u>World Community Service</u> Hal Butts will chair this committee next year and a decision will be needed as to continuing the water project with the Sunrise Club.

<u>Youth and Vocational Service:</u> Joe Lucero is coaching as a volunteer with SAL and PAL, we have a team sponsored by Rotary but we need to be aware and follow the guidelines, Lilia will follow up and make sure the necessary paperwork is done.

<u>Rotary Foundation</u>: Chair Susan Howell reported that we have made \$8075 through April and the goal is \$200 per member. There are still the piggy banks to be opened that may develop funds and she will work on the logistics of opening and counting the money.

Club Service: No report

<u>Membership:</u> 3 new members have been approved this month and will be installed in the coming weeks. Further discussion was held about new members completing their requirements.

New Business:

- 1. Deanna advised that the Board needed to vote to send Susan Howell as our delegate to the RI Convention, motion was unanimously approved.
- 2. Joe Lucero was voted as Rotarian of the Month for April.
- 3. Lilia will be Community Chair this coming year. She reported that there will be the October Fest on October 13th in the square which the Sunrise Club will organize. There will be a 5K run and booths and it will benefit the water project. Vendors and volunteers are needed.
- 4. Glenn reported that there are 27 signed up for the Debunking so far and a minimum of 40 are needed, he will work on the agenda and program for the evening.

- 5. Susan reported that she is working on the budget and by laws for the coming year and that dues may need to be raised. which will need to come before the Board and then the Club for approval.
- 6. We will need a booth for the July 4th car raffle.

It was agreed to move the May board meeting to May 20th

The next Board meeting will take place May 20th2013

There being no further business the meeting adjourned at 9:30 am.

Respectfully submitted,

5/20/13 Board Meeting

Present: Lilia Ledezma, John McAfee, Glenn Nielsen, Roland Haga, Susan Howell, Karen Krueger

Absent: Carol, Steve W, Joe, Deanna

Late:

Guests: Steve Gilsdorf

Meeting called to order: 8:35 am

Approval of prior minutes from 4/26/13

Secretary Report: the stuff she needed to order for the debunking has been completed.

Treasurer Report: Reviewed the numbers. Financials approved.

Committee reports:

-Community Service.

- Community Garden (PIC): Having a meeting with SMC's Supervisors to carry the PUC Garden forward. They need to support the permit. A project manager has been hired to run it. The is a maintenance schedule in place for each group to help maintain the garden. Kaboom is involved now to help with the building of playground part. Right now it is all about the permit.
 - Job Train Field Trip: it was a hit! The food was great and the tour was informative.
- World Community Service: We are going to work with Sunrise Club to partner on the water project in Burma. We will submit our DDF once that club turns the forms in on their side. Have until 6/30 to submit the forms.
- Youth and Vocational: Parks and Rec. problem has been solved. Joe has completed the necessary paperwork. Now there is another issue with the actual teams and the way they are being run. For next year, there will need to be greater review. Putting together a grant for the Dictionary Program as a way to get District Grants.
- Rotary Foundation: no changes. Is all about the Piggybanks for us to close in on our goal. We will have a Piggybanks opening party but don't have a date.
- Club Service: nothing to report.
- Membership/Diversity: Need to get new members to get the Red-Dot off the badge. Steve shared that he feels abandoned since he got into the club. Need a formal mentoring program. He felt the love coming in but once in then it got really quiet. The process needs to start in the recruiting process and needs to involve more Rotarians before the new folks get in. Past Presidents are a great group to lead the mentoring program. Roland will get the group together to talk about it and figure out how to get the program going. Also, it doesn't sound like the new members have been invoiced (Steve says he feels funny that no one has asked for the \$\$ no invoice received yet. It's making him question the group).

Old Business:

- Attendance: looks like April ended up right around 50%. (I don't have the actual hard numbers).

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New Business:

- May Rotarian of the Month: voted for Bill Nocolet.
- Bi-laws: a new thing from RI is that the Secretary is now a board meeting and the treasurer isn't so we are 1 board member short for the next year. We discussed the various revisions to the bi-laws that align with RI so we have a format that will keep us in check with the larger organization. Big change is to increase the dues by \$50 a year. The dues will now match the increases that RI will have to givers the flexibility to bump dues and keep on pace with the amount. We need to send to RI (will add a cap at 15%). Meals can be increased also by the board with a cap of 10% before needing to go to the club for approval. Karen moved and Glenn seconded. Approved unanimously.
- 2013-2014 Budget: Board Approved the dues increase so it can be presented to the membership. Then the budget will be reviewed and approved at the next board meeting (7/1/13).

Next Meeting is on 7/1/13 (Monday morning) at Alana's.

Meeting adjourned at 9:35 am